



(Application for Financial Aid for Educational Purposes: 2017)

### **IMPORTANT INFORMATION PERTAINING TO A SANDF EDU TRUST BURSARY**

The main objective of the SANDF Education Trust is to provide financial aid by means of a bursary scheme to the dependents of the following categories of persons:

- SANDF members killed or severely injured subsequent to 27 April 1994 whilst on official duty;
- Civilian members of the Department of Defence killed or severely injured subsequent to 27 April 1994 whilst deployed in operations with the SANDF;
- Citizens of the Republic of South Africa killed or injured subsequent to 27 April 1994 during the course of an operation of the SANDF, provided that such citizens were not engaged in an activity in opposition to the aims of the SANDF operation,

Who are or will be attending primary, secondary or tertiary educational institutions.

- When considering applications, the Board of Trustees will take into account the merit and need of the applicant and therefore the annual gross income of the Parent/Guardian/Caregivers is also considered as criteria for the awarding of the bursary.
- The Board of Trustees of the SANDF Education Trust determines the minimum and maximum bursary amounts to be allocated to each applicant and the amounts may vary annually.
- The mandatory National Means-Test is applied to all applications to determine the value of the bursary amount. An **Expected Family Contribution (EFC)** towards school/study fees might be required depending on the **gross income** of the parent(s)/guardian(s).
- All other bursaries that the learner/student will receive whether from Institution funds or independent bursars have to be taken into account when the Trustees apply the Means-Test and has to be deducted from the SANDF Education Trust allocation.

### **ACADEMIC REQUIREMENTS (APPLICATION FOR TERTIARY STUDIES)**

- Prospective tertiary first year students must have obtained an APS-score of at least 22 during their June Grade 12 examinations and must apply before 31 October of the preceding year of study.
- Senior students must pass at least 60% of the modules taken to be eligible for a SANDF Education Trust bursary in the next year. The closing date for senior students is 01 November annually.

**Bursaries are awarded for one academic year only. Beneficiaries need to re-apply each year according to the closing dates for submission of applications. Continued financial assistance will be in accordance with the academic progress made by the applicant and the financial status of the household.**

SANDF Education Trust, Armscor Building, Corner Nossob and Delmas Road, Erasmuskloof  
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Trust Registration numbers: SANDF Education Trust Reg No IT 3428/13/PBO No 930044495/NPO 134-347

Patron: Dr I. Khoza, Trustees: Maj Gen R.C. Andersen, Maj Gen L.M. Dlulane, Brig Gen M.A. Jamangile, Mr T. Daka, Mrs V. Klein

## MAXIMUM AGE RESTRICTION (LEARNERS – PRIMARY AND SECONDARY)

The Board of Trustees will at its discretion decide to what age individuals will receive financial assistance.

### SECTIONS TO BE COMPLETED

- Primary School Learners – Complete Sections A, B, C1, E and F.
- Secondary School Learners – Complete Sections A, B, C2, E and F.
- Tertiary Institution Learners – Complete Sections A, B, D1, D2, E and F.

**PLEASE READ THROUGH CAREFULLY BEFORE COMPLETING THE APPLICATION FORM**

### SECTION A: DETAIL OF DECEASED/INJURED SANDF MEMBER

Name of deceased/injured member:		
Force Number:	Unit:	ID Number:
Cause of death/injury:		
Date of death/injury:	Place of Death:	
Relationship of the deceased/injured with the applicant (Learner) eg Father		

### SECTION B: DETAIL OF FATHER/MOTHER/STEP PARENT/GUARDIAN/CAREGIVER

What is your relationship with the applicant?	Father		Mother		Step parent		Guardian/Caregiver	
Surname:				Initials:				
Residential Address:			Postal Address:					
Code:			Postal			Postal code		
ID Number:	Married		Single		Divorced		Widow/er	
Telephone number :		Occupation:						
E-mail address:								
Name of <b>other</b> family member (not residing at the same address):								
Contact Tel no:			E-mail Address:					

### SECTION C1: PERSONAL DETAILS OF THE APPLICANT (PRIMARY SCHOOL)

Surname:		ID Number:			Age:	
First names:						
Grade that learner will be in:						
Name of School:				Tel No:		
Physical Address of School:						
Postal Code:						
Postal Address of School:						
Postal Code:						
Is the learner registered at above school for the next/current academic year?					Yes	No

<b>SECTION C2: PERSONAL DETAILS OF THE APPLICANT (SECONDARY SCHOOL)</b>
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Surname:	ID Number:	Age:
First names:		
Grade that learner will be in:		
Name of School:	Tel No:	
Physical Address of School:		
		Postal Code:
Postal Address of School:		
		Postal Code:
Is the learner registered at above school for the next/current academic year?	Yes	No

<b>SECTION D1: PERSONAL DETAILS OF THE APPLICANT (TERTIARY INSTITUTION)</b>
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Surname:	ID Number:	Age:
First names:		
Name of Institution:	Tel No:	
Physical Address of Institution:		
		Postal Code:
Postal Address of Institution:		
		Postal Code:
Is the learner registered at above institution for the next/current academic year?	Yes	No
Student Number:		

<b>SECTION D2: PARTICULARS OF COURSE AND STUDY DIRECTION</b>
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Are you a first-time applicant for financial aid from the SANDF Education Trust?	Yes	No
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(Please tick)

(please tick)                      Qualification type:     Degree                       Diploma

Name of qualification (eg B Sc,B Eng, B Ed)		
Nature of study (eg Conservation, Civil Eng, Accounting)		
Normal duration of course		
Year first registered for this course (eg 2010)		Current year of study (eg year 1)

**SECTION E: FINANCIAL DETAILS OF FAMILY SUPPORTING THE APPLICANT**

This must be the financial detail of the person indicated in Section B

Full name

Title Full Names Surname (as per RSA ID Book)

Occupation  Unemployed  YES  NO Claiming UIF?  YES  NO

Employed by (Name of company or individual)

What type of employer is this? (Please tick)  State  Private  Individual  Informal

Source of income	Amount
Wages/Salary	
Social Grant	
Maintenance	
Pension/Guardian Fund	
Other (eg Master of the High Court)	
Total per month	

Gross income per year R

Is Tax paid on this income?  YES  NO  
 If YES, please provide Income Tax Number

**SECTION F: DECLARATION BY APPLICANT OR PARENT/STEP PARENT/GUARDIAN/ CAREGIVER IF APPLICANT IS UNDER THE AGE OF 18 YEARS**

Are you currently under an administration order?  YES  NO

I, the undersigned, declare that the information provided in this application form is correct, and I have included all information on family income to the best of my knowledge. I understand that the information requested in this form may have to be verified for purposes of a fair allocation of scholarship/bursary award. I understand that, should any relevant information have been omitted or found to be incorrect, it could result in any/all funding being cancelled/ revoked. I consent to the Board of Trustees giving details of my academic record and financial profile to donors of the Trust.

Signature  Date

## SECTION G: CLOSING DATES FOR APPLICATIONS

Senior Students/Learners (2 <sup>nd</sup> year of study onwards)	31 October annually
First Year Tertiary Students/Learners:	01 November annually
Primary and Secondary Learners:	31 October annually

## SECTION H: DOCUMENTS REQUIRED TO APPLY FOR A SANDF EDUCATION TRUST BURSARY

Kindly send certified copies of the following documents along with the application form:

- Identity document (or birth certificates where identity documents are not available) of every member of the household including the applicant/beneficiary.
- Proof of registration at the school/institution or student number or letter of confirmation of provisional acceptance for the course (in the case of 1<sup>st</sup> year tertiary learners).
- Quotation from the institution on the fees (registration, tuition, accommodation and books). **The banking details of the Institution must be included on the quotation and must be accompanied by a bank confirmation letter of the banking details.**
- Proof of household income – **recent payslips** not older than 2 months (these can be either four consecutive payslips if paid on a weekly basis or 2 consecutive payslips if paid on a two-weekly basis or a **letter** from the employer indicating the period of employment and the monthly salary if the parent/guardian/care giver is a **domestic worker** or an **affidavit** stating the rand value of the income gained per month if a member of the household is working in the **informal sector** where official payslips are not issued or an **affidavit** if a member of the household older than 18 years is **unemployed**).
- If there is anybody/sibling in the household that receives a state pension or a child support grant, proof is needed. A certified copy of the most recent pension slip, pay point slip or an original 3 month bank statement should be submitted.
- In the case of tertiary students, Grade 12 certificate and proof of the latest academic results.
- In the case of Grade 12 learners applying for assistance with tertiary studies, school report of the June examinations.

**Please note that documents may be faxed or sent via e-mail. Documents can also be handed in by hand or mailed. Please make sure all required documentation is attached before submitting the application form as incomplete applications will not be processed until the supporting documents are complete**

**SECTION I: SUBMISSION OF APPLICATIONS**

Mail application to address:	Hand delivered application at:	Email
Chairperson Board of Trustees SANDF Education Trust Private Bag X161 Pretoria 001	C.O. Nossob and Delmas Road Arm Scor Building Room 1.3.137	Chairperson Board of Trustee: <a href="mailto:sandfedustrust@gmail.com">sandfedustrust@gmail.com</a>

**SECTION J: CONTACT DETAILS FOR ENQUIRIES**

**Direct general enquiries on the SANDF Education Trust in accordance with the following:**

E-mail address: [sandfedustrust@gmail.com](mailto:sandfedustrust@gmail.com)

Telephone: 012-355 5107

Facsimile: 012-355 5882

**SECTION K: OFFICIAL CERTIFICATION**

This serves to certify that according to the official SANDF records on the PERSOL System, this applicant is registered/not registered\* as a dependent of the deceased/severely injured\* member indicated in Section A of this application form. It is further certified that the member indicated in Section A of this application form was killed/severely injured\* whilst on official duties and therefore in terms of clause 4 of the Deed of Trust of the SANDF Education Trust his/her dependents may apply for financial assistance for educational purposes.

\*Delete if not applicable

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<b>Name of Controlling Officer</b>	<b>Signature of Controlling Officer</b>	<b>Date</b>
<b>Contact Number</b> .....		

**SECTION L: DECISION BY THE BOARD OF TRUSTEES**

AMOUNT AWARDED R	SIGNATURE CHAIRPERSON: TRUSTEES	DATE
Application served at the Trustee meeting of.....		
Decision of the Trustee forwarded to the Trust Administrator in a consolidated letter on reference.....		under
Under Reference.....		
Applicant notified on.....		