

South African National Defence Force Education Trust

(SANDF EDUCATION TRUST Reg No IT 3428/13)

(Application for Financial Aid for Educational Purposes)

IMPORTANT INFORMATION PERTAINING TO A SANDF EDU TRUST BURSARY

- The main objective of the SANDF Education Trust is to provide financial aid by means of a bursary scheme to the dependents of the following categories of persons:
 - SANDF members killed or severely injured subsequent to 27 April 1994 whilst on official duty;
 - Civilian members of the Department of Defence killed or severely injured subsequent to 27 April 1994 whilst deployed in operations with the SANDF; and
 - Citizens of the Republic of South Africa killed or injured subsequent to 27 April 1994 during the course of an operation of the SANDF, provided that such citizens were not engaged in an activity in opposition to the aims of the SANDF operation, who are or will be attending primary, secondary or tertiary educational institutions.
- If the annual gross income of the Parent/Guardian/Caregiver is more than R160 000.00 it is unlikely that you will qualify for this bursary. Should there be two or more students in one household, the family income cut-off will be approximately R200 000.00, subject to the availability of funds.
- The Board of Trustees of the SANDF Education Trust determines the minimum and maximum bursary amounts to be allocated to each applicant and the amounts may vary annually.
- The mandatory National Means-Test is applied to all applications to determine the value of the bursary amount. An **Expected Family Contribution (EFC)** towards school/study fees might be required depending on the **gross income** of the parent(s)/guardian(s).
- All other bursaries that the learner/student will receive whether from Institution funds or independent bursars have to be taken into account when the Trustees apply the Means- Test and has to be deducted from the SANDF Education Trust allocation.

ACADEMIC REQUIREMENTS (APPLICATION FOR TERTIARY STUDIES)

- Prospective tertiary first year students must have obtained an APS-score of at least 22 during their June Grade 12 examinations and must apply before 15 October of the preceding year of study.
- Senior students must pass at least 60% of the modules taken to be eligible for a SANDF Education Trust bursary in the next year. The closing date for senior students is 01 October annually.

MAXIMUM AGE RESTRICTION (LEARNERS – PRIMARY AND SECONDARY)

The Board of Trustees will at its discretion decide to what age individuals will receive financial assistance.

SECTIONS TO BE COMPLETED

- Primary School Learners – Complete Sections A, B, C1, E and F.
- Secondary School Learners – Complete Sections A, B, C2, E and F.
- Tertiary Institution Learners – Complete Sections A, B, D1, D2, E and F.

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| PLEASE READ THROUGH CAREFULLY BEFORE COMPLETING THE APPLICATION FORM |
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| SECTION A: DETAIL OF DECEASED/INJURED SANDF MEMBER |
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| Name of deceased/injured member: | |
| Force Number: | ID Number: |
| Cause of death/injury: | |
| Date of death/injury: | |
| Relationship of the deceased/injured with the applicant (Learner) eg Father | |

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| SECTION B: DETAIL OF FATHER/MOTHER/STEP PARENT/GUARDIAN/CAREGIVER |
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| What is your relationship with the applicant? | Father | | Mother | | Step parent | | Guardian/Caregiver |
| Surname: | | | | Initials: | | | |
| Residential Address: | | | | Postal Address: | | | |
| Postal Code: | | | | Postal code | | | |
| ID Number: | Married | | Single | | Divorced | | Widow/er |
| Telephone number: | | Occupation: | | | | | |
| E-mail address: | | | | | | | |
| Name of other family member (not residing at the same address): | | | | | | | |
| Contact Tel no: | | | | E-mail Address: | | | |

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| SECTION C1: PERSONAL DETAILS OF THE APPLICANT (PRIMARY SCHOOL) |
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|---|--|------------|---------|------|-----|----|
| Surname: | | ID Number: | | Age: | | |
| First names: | | | | | | |
| Grade that learner will be in: | | | | | | |
| Name of School: | | | Tel No: | | | |
| Physical Address of School: | | | | | | |
| Postal Code: | | | | | | |
| Postal Address of School: | | | | | | |
| Postal Code: | | | | | | |
| Is the learner registered at above school for the next/current academic year? | | | | | Yes | No |

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| SECTION C2: PERSONAL DETAILS OF THE APPLICANT (SECONDARY SCHOOL) |
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|---|--|------------|---------|------|-----|----|
| Surname: | | ID Number: | | Age: | | |
| First names: | | | | | | |
| Grade that learner will be in: | | | | | | |
| Name of School: | | | Tel No: | | | |
| Physical Address of School: | | | | | | |
| Postal Code: | | | | | | |
| Postal Address of School: | | | | | | |
| Postal Code: | | | | | | |
| Is the learner registered at above school for the next/current academic year? | | | | | Yes | No |

SECTION D1: PERSONAL DETAILS OF THE APPLICANT (TERTIARY INSTITUTION)

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| Surname: | ID Number: | Age: |
| First names: | | |
| Name of Institution: | Tel No: | |
| Physical Address of Institution: | | |
| Postal Code: | | |
| Postal Address of Institution: | | |
| Postal Code: | | |
| Is the learner registered at above institution for the next/current academic year? | Yes | No |
| Student Number: | | |

SECTION D2: PARTICULARS OF COURSE AND STUDY DIRECTION

Are you a first-time applicant for financial aid from the SANDF Education Trust? Yes No
(Please tick)

Qualification type: (please tick) Degree Diploma

Name of qualification (eg B Sc, B Eng, B Ed)

Nature of study (eg Conservation, Civil Eng, Accounting)

Normal duration of course

Year first registered for this course (eg 2010) Current year of study (eg year 1)

SECTION E: FINANCIAL DETAILS OF FAMILY SUPPORTING THE APPLICANT

This must be the financial detail of the person indicated in Section B

Full name
 Title Full Names Surname (as per RSA ID Book)

Occupation Unemployed YES / NO Claiming UIF? YES / NO

Employed by (Name of company or individual)

What type of employer is this? (Please tick) State Private
 Individual Informal

| Source of income | Amount |
|---------------------|----------------------|
| Wages/Salary | <input type="text"/> |
| Social Grant | <input type="text"/> |
| Maintenance | <input type="text"/> |
| Other (eg Interest) | <input type="text"/> |
| Total per month | <input type="text"/> |

Gross earnings per year **R**

Is Tax paid on this income? YES / NO

If YES, please provide Income Tax Number

**SECTION F: DECLARATION BY APPLICANT OR PARENT/STEP PARENT/GUARDIAN/
CAREGIVER IF APPLICANT IS UNDER THE AGE OF 18 YEARS**

Are you currently under an administration order?

I, the undersigned, declare that the information provided in this application form is correct, and I have included all information on family income to the best of my knowledge. I understand that the information requested in this form may have to be verified for purposes of a fair allocation of scholarship/bursary award. I understand that, should any relevant information have been omitted or found to be incorrect, it could result in any/all funding being cancelled/revoked. I consent to the Board of Trustees giving details of my academic record and financial profile to donors of the Trust.

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| Signature | Date |
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SECTION G: CLOSING DATES FOR APPLICATIONS

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| Senior Students/Learners (2 nd year of study onwards): | 01 October annually |
| First Year Tertiary Students/Learners: | 15 October annually |
| Primary and Secondary Learners: | 15 October annually |

SECTION H: DOCUMENTS REQUIRED TO APPLY FOR A SANDF EDUCATION TRUST BURSARY

Kindly send certified copies of the following documents along with the application form:

- o Identity document (or birth certificates where identity documents are not available) of every member of the household including the applicant/beneficiary.
- o Proof of registration at the school/institution or student number or letter of confirmation of provisional acceptance for the course (in the case of 1st year tertiary learners).
- o Quotation from the institution on the fees (registration, tuition, accommodation and books).
- o Proof of household income –**recent payslips** not older than 2 months (these can be either four consecutive payslips if paid on a weekly basis or 2 consecutive payslips if paid on a two-weekly basis or a **letter** from the employer indicating the period of employment and the monthly salary if the parent/guardian/care giver is a **domestic worker** or an **affidavit** stating the rand value of the income gained per month if a member of the household is working in the **informal sector** where official payslips are not issued or an **affidavit** if a member of the household older than 18 years is **unemployed**).
- o If there is anybody/sibling in the household that receives a state pension or a child support grant, proof is needed. A certified copy of the most recent pension slip, pay point slip or an original 3 month bank statement should be submitted.
- o In the case of tertiary students, proof of the latest academic results.

Please note that documents may not be faxed or sent via e-mail. Documents must either be handed in by hand or mailed.

Please make sure all required documentation is attached before submitting the application form as incomplete applications will not be processed and it will be regarded as an unsuccessful application.

Bursaries are awarded for one academic year only. Beneficiaries need to re-apply each year according to the closing dates for submission of applications. Continued financial assistance will be in accordance with the academic progress made by the applicant and the financial status of the household.

SECTION I: SUBMISSION OF APPLICATIONS

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| Mail applications to: Chairperson Board of Trustees SANDF Education Trust Private Bag X161 Pretoria 0001 | Hand delivered applications at: Chairperson Board of Trustees SANDF Education Trust Armcor Building, Room 1.3.137 C.O. Nossob and Delmas Road Erasmusklouf, Pretoria |
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SECTION J: CONTACT DETAILS FOR ENQUIRIES

Direct general enquiries on the SANDF Education Trust in accordance with the following:

E-mail address: sandfedustrust@gmail.com
Telephone: 012-355 5107
Facsimile: 012-355 5882

SECTION K: OFFICIAL CERTIFICATION

This serves to certify that according to the official SANDF records on the PERSOL System, this applicant is registered/not registered* as a dependent of the deceased/severely injured* member indicated in Section A of this application form. It is further certified that the member indicated in Section A of this application form was killed/severely injured* whilst on official duties and therefore in terms of clause 4 of the Deed of Trust of the SANDF Education Trust his/her dependents may apply for financial assistance for educational purposes.
*Delete if not applicable

.....
Name of Controlling Officer

.....
Signature of Controlling Officer

.....
Date

Contact Number

SECTION L: DECISION BY THE BOARD OF TRUSTEES

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| AMOUNT AWARDED | SIGNATURE CHAIRPERSON: TRUSTEES | DATE |
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SECTION M: OFFICE USE

Application served at the Trustee meeting of

Decision of the Trustees forwarded to the Trust Administrator in a consolidated letter on

under reference

Applicant notified on